

## Village of Frederic Regular Meeting Minutes September 12, 2016

The Regular meeting of the Village Board was called to order at 7:00 pm by President Meyer.

Roll Call: Jim Meyer, Todd Miller, Doug Gustafson, Rick Heltemes, Maria Ammend, Brad Harlander present. George Hansford arrived at 7:03 pm.

**Consideration of Change to Noticed Agenda:** None

**Consideration of Change to August 8th, 2016 minutes:** Miller asked to have the word “not” removed from Park Board Report. Ammend motioned to accept minutes, with requested change, Miller second. Carried.

**Public Comments:** A few residents were on hand to voice their concern over tree trimming on Lake Avenue. Mary Jo Hacker, a candidate for County Clerk, and Jeff Kemp, a candidate for District Attorney, were present to introduce themselves. A resident inquired about a personnel issue.

### **Committee and Department Head Reports:**

**Public Works**-Kenneth Hackett: The sidewalk at the four-way stop will be replaced this week. A letter will go out the beginning of November reminding residents/business owners that it is their responsibility to keep ice off the sidewalks. A meeting was held with Luck regarding equipment sharing, this will be an ongoing discussion. Tree trimming was completed on Lake Avenue and Hope Road. There was discussion regarding the washout on the corner of Coon and Lake Avenue and putting a “bump sign” on Ash Street by Coon Lake Park.

**Park Board**-William Johnson: Budgets were discussed at the last Park Board meeting and are a work in progress. The playground equipment that was funded by Youth Sports Unlimited has been delivered and will be installed at the Park. A swing set will be going in on the East Side of Coon Lake. Shelter Rental was up this year. There will be a project meeting regarding the Community Salt Shed within a month. There will be a meeting in Polk County with a group called “Just Fix It” regarding transportation funding. Brad Harlander stated he cleared the trees that were laying over the trail on the North Side of Coon Lake.

**Library**-Eric Green: A resident spoke about the importance of the Public Library and stated benefits of having a library. He feels like the library is an economic and social lifeline for citizens. Summer Reading results were given. There were 217 reference questions answered in August.

**Law Enforcement**-Officer Johnson: Introduced Elizabeth Berres the new part time police officer. Reported it was a normal August, with only two unusual events.

**Treasurer**-Jennifer Phernetton: Went over Financials. Budget season is beginning and the Finance Committee will meet in September. Credit card system should be up and running the first part of October.

**Approval to Update Signature Card at Bremer Bank:** Harlander motioned to approve updating the Signature Card at Bremer Bank, Heltemes second. Carried.

**Approve Master Services Agreement with MSA:** Erik Evenson was at the meeting to answer questions. Harlander motioned to approve Master Services Agreement with MSA, Ammend second. Carried.

**Authorize ITA’s and Perfs with MSA:** Erik Evenson discussed the Clean Water Program and the Safe Drinking Water Program. Harlander motioned to authorize going forward with the ITA’s and Perfs with MSA, Hansford second. Carried.

**Discuss/Act on Comprehensive Plan Grant Model Choices:** Discussion on original plan and newly offered express version. Harlander stated that knowledge is valuable and suggested we go with the original plan. Miller motioned to approve the Original Comprehensive Grant Plan Model, Ammend second. Carried.

**Approve Contract with NWE to Perform Construction in the Floodplain:** Ken Hackett explained that the Village was advised to create a contract with NWE regarding building in a floodplain. The Village attorney drafted the contract. Harlander moved to approve the Floodplain Contract, Heltemes second. Carried, George Hansford abstained.

**Discuss/Act on Equipment Purchase:** Ken Hackett discussed a bid received to purchase a new tractor with accessories to replace multiple pieces of old equipment. Board requested that Public Works get an additional quote for comparison by the next board meeting.

**Approval of Payment of Bills – Check #187922 – 187989:** Ammend motion to approve, Hansford second. Carried.

**Board Member Comments:** Heltemes asked about funds for road repair and open lots in the Industrial Park. Hackett stated there is 5 acres available. Miller asked about the plan for Village owned property in town. Hansford asked about how the summer help worked out. Hackett said it worked out great!

Ammend motioned to adjourn at 8:40 pm, Miller second. Carried.

Janice Schott  
Village Clerk