

FREDERIC PUBLIC WORKS COMMITTEE
Minutes

January 26, 2017 at 4:30 pm

Meeting called to order at 4:31 pm, Frederic Village Hall by George Hansford.

Present: Jeff Carley, George Hansford, Todd Miller, Milton Daeffler

Present- Staff: Bill Struck, Jen Phernetton

Absent: Brandon Ayd

Consider/Act on Customer Concerns:

Jeff Moats: Hansford suggested we discuss Moats concern first since he was in attendance. Moats noticed on his water bill that he was getting charged two sewer unit fixed charges per quarter. Going forward he would like it reduced to one sewer unit charge and he would like a credit. Bill Struck explained the two units derived from one unit charge for the shop and one unit charge for the car wash. Moats stated the car wash has not been operational for at least 15 years. Hansford explained the committees past practice has been to go back for a two year period. The sewer unit charge is \$30/quarter. Milton Daeffler made a motion to credit the sewer portion of Moat's bill for a total of \$240.00 (\$30/quarter for 2 years) with a note that he will still receive a water bill. Second, Todd Miller. Carried.

Robin Hallanger: Bill Struck explained that Hallanger's residence experienced sewer backups a couple times that were her own sewer systems failure. The last time in December it was the Village's sewer system that caused the backup so he recommended to approve the credit of \$225 she requested. Milton Daeffler stated he has backup problems at his house and would like it dug up this spring and fixed. Struck recommended he put information in writing and get on the agenda for the next Public Works Committee meeting in April. Todd Miller made a motion to give a credit on water and sewer bill to Robin Hallanger for \$225. Second Jeff Carley. Carried.

Craig Swanson: Swanson submitted a letter to the committee stating his 4th quarter bill will be high due to running water to prevent freezing and a busted pipe on a trailer that ran for a day. Struck explained that PSC rules show the Water Utility shall only credit an account when the Utility asks the customer to run a trickle to prevent freezing. Hansford stated that past water and sewer bills of Craig Swanson's look consistent. Last quarter's bill was not any higher than previous bills. Todd Miller made a motion to decline Swanson's request for a credit on his bill. Jeff Carley second. Carried.

Frederic Public Library: It was discovered the Library has a meter with a multiplier that is different than all the other meters we use so it was not billed properly. Phernetton suggested we remain consistent and back bill the Library for two years of usage and the correct multiplied consumption. This amount would be \$455.22. Motion to back bill the Library \$455.22 for the last two years at the correct multiplied consumption by Jeff Carley, second Milton Daeffler. Carried.

Review Water and Sewer Department Financials: Phernetton distributed a spreadsheet detailing 3rd and 4th quarter of 2016 water and sewer billing data along with 2016 budget comparisons for both departments. They are both considerably under budget but the auditor will be making adjusting entries for transfer payments and interest that will increase the expenses. Phernetton will revisit year end numbers at the next meeting. Todd Miller asked what the difference is between Public Fire Protection and Private Fire Protection. Struck explained the Private Fire Protection is mainly the customers like Traditions and the Frederic Care Center that have a 4" sprinkler system in the building.

Update 2016-2017 Street Project Proposals:

1. Lake Ave repair – Struck stated this project has been postponed due to high water levels in Coon Lake.
2. Catch Basin Rehabilitation – Struck said this was completed by Polk County and was under budget.
3. Downtown Sidewalks – Struck stated this was completed and the cost was \$9600.
4. Old County Rd W project – Struck said it was completed and the cost was \$7600.
5. Ash Street will be completed in 2017 at the quoted 2016 price.

Struck also mentioned the gutters should be patched.

Miller asked if there is an updated 5 year plan for the streets. He would like Kenny's opinion on top street priorities in Frederic. Miller suggested Park Avenue and 1st Avenue be marked as top priorities.

Review Equipment Replacement Schedule: Struck provided an updated schedule. He said Kenny's priorities on equipment are the 2007 Chevy Truck and the Sewer Camera. Struck said his own priorities are rebuilding the Jetter to extend its life at the cost of about \$5,000 or \$6,000 and the Loader. He also suggested selling the Ventrac and the 425 John Deere lawn tractor and get one piece of equipment to do the steep bank mowing and all mowing needs. The only purpose for the Ventrac after the purchase of the new tractor is the steep bank mowing at the sewer plant. Miller said he would really like to see the Loader replaced in 2018 while it still has good resale value. Hansford asked for value of the Loader and cost of new Loader, trade in values for Ventrac and 425 John Deere and the cost of a new piece of equipment to replace them both.

Hansford asked about the equipment co-op proposal with Luck. Struck and Miller stated they attended one meeting with Luck and haven't heard anything since. Struck said everyone is busy and they need to get together and meet again.

Consider/act on Salt Shed proposal: Phernetton stated that Jim Meyer received an email from Moe Norby of Polk Co inquiring about Frederic's interest in the Salt Shed. All committee members agreed this would be a great benefit for Frederic. Hansford asked Phernetton to email Moe Norby and ask what the specifics of the plan are and express Frederic's interest and that we do have possible building sites available. Committee

consensus was that Frederic could provide the building site and just purchase the salt and sand needed from the County.

Adjourn: Miller motioned to adjourn at 5:43 pm, Milton Daeffler second. Carried.

Jennifer Phernetton