

## Village of Frederic Regular Meeting Minutes May 14, 2018

The Regular meeting of the Village Board was called to order at 7:06 pm by President Hansford.

**Roll Call:** George Hansford, Todd Miller, Julie Thomas, Bob Jorgenson, Brad Harlander and Doug Gustafson present. Allan Lahti absent.

**Consideration of Change to Noticed Agenda:** Hansford announced there was a last minute request for a Temporary Liquor License for Frederic Arts and made this item 5a on the agenda.

**Approval of April 9, 2018 Minutes:** Miller requested an addition to the minutes. He stated there wasn't a second recorded for the motion he made after the closed session. Motion to approve April 9, 2018 minutes with the noted addition by Miller, second by Harlander. Carried.

**Public Comments:** William Johnson handed out a print out to the Board detailing Total Tourism Impacts for 2017. Polk County had an increase of 4.5% of dollars spent in 2017. Johnson also noted the Depot will be opening May 26, 2018.

**Official Public Oath for New Village Board Trustees:** Hansford read the oath for Harlander, Miller and Jorgenson.

**Approve Temporary Liquor License for the Frederic Arts on May 25, 2018:** Hansford explained the application for the license was just received today for the Frederic Arts - Raise the Roof event on May 25<sup>th</sup>. Motion to approve by Harlander, Gustafson second. Carried.

**Appoint Members for the Joint Review Board:** Phernetton explained the Joint Review Board is for the TIF District and is required annually by the WI DOR. Last year Janice Schott was appointed as the citizen representation for the Village and Jen Phernetton was appointed as the Village Financial representation. Motion to appoint Schott and Phernetton as the members for the Joint Review Board for 2018 by Thomas, Miller second. Carried.

**Discuss/Approve Firework Sales Permit Request:** Phernetton stated Phil Nehring from Larson Auto submitted a permit application to sell fireworks from June 1 – July 7, 2018 at the Larson Auto Center parking lot area. Jorgenson expressed concern about the storage of the fireworks and safety of the area. Jorgenson motioned to approve with a condition that the seller provides information regarding the safe storage of the fireworks, Miller second. Carried.

*Please note: On May 15, Janice Schott stated that Phil Nehring told her when he submitted the permit application that the fireworks will be stored in a steel container trailer that will be moved off Larsen Auto lot during the closed hours.*

**Discuss/Approve Additions to the Road Project:** Hansford discussed the CDBG road project bids came in so low that there are options to make additions to the project. MSA will bid out a sidewalk on the north side of Birch from Lake Ave all the way to Benson Road. They will also bid repairing and paving Birch from Lake Ave to Park St. He would like to stretch our dollar as far as we can to get as much work done in that area as possible since the contractors will already be there working. Motion to approve and move forward with the additions by Miller, second by Thomas. Carried.

**Discuss/Approve Special Use Permit Request:** Hansford noted that Sephonia Cowans requested to be on the agenda and is not here so we will move on.

**Discuss /Approve Public Works Committee Recommendation Regarding Loan for Meter Project:** Hansford and Miller explained the new meters, installation and the change to billing by the gallon instead of cubic foot. Hansford stated the Public Works Committee met on May 2 and has made a recommendation to the Board to pursue a loan with Sterling Bank for the Village Wide Meter Replacement project in which we will put down \$45,000 from Water and Sewer Department Funds and borrow \$160,135 on a five year term. Harlander made the motion to approve the recommendation from the Public Works Committee and pursue a loan with Sterling bank for \$160,135 for five year term which includes the down payment of \$45,000. Thomas second. Carried.

**Discuss/Approve Park Board Recommendation to Accept Donation for Pickleball Park:** Rebecca Harlander explained to the board that Ginny Clausen was contacted by an anonymous donor who would like to make a donation to the Village for two pickle ball courts. Rebecca Harlander stated the next step necessary is the Board's approval of the donation so they can proceed with the project. Thomas asked about maintenance. Harlander stated the donation may include money for maintenance and resurfacing would be necessary in 10 years. Motion to accept the donation by Thomas, second by Gustafson. Carried.

**Committee and Department Head Reports:**

**Public Works**-Kenneth Hackett: Street lights by Circle C were repaired. Received a quote from Hermes Welding for the flatbed truck for \$2950. A new box for the truck would cost \$7,000. Crew will be working on sod repair from plowing, pot holes and the aerator. The sweeper has gone over all the streets at least once.

**Park Board**-Rebecca Harlander: Rebecca thanked William for all his work on the Park Board, trails and his recycling in the Parks. She also welcomed Patty Swenson to the Park Committee. Caretakers are here and set up. Community Give Back day is May 23<sup>rd</sup> that will include 10 projects. A new fence addition at the ball park will be completed before Family Days. The new roof on the Depot Shelter will also be done before Family Days. Harlander gave an update on the Trail; they met with the DNR and the Ice Age Trail men and discussed the plan. Janice found a permit for the bridge online. The Park Committee will present a proposal next month with costs and where to proceed at this time. Miller asked if the Park Committee has planned for who will clean the park bathrooms during Family Days. Harlander stated the Caretakers will be in charge of cleaning the bathrooms.

**Library**-Kris Surbaugh: Kris passed out her handout of information. She said it is National Library Week. April activities included a scratch off coupon game, training for staff, cooking demos. The Library will also be a drop off area for a national organization called Click for Babies where people can donate knitted hats.

**Law Enforcement** – Hansford announced a thank you and well wishes to Dale Johnson on his retirement. He went on to say that the Personnel Committee has been working on the next step for this department. They have been discussing the possibility of combining the Luck and Frederic Police Departments but no details are available at this time. Chief Tretsven of Luck did recommend that Frederic place an Officer in Charge to handle the department. The Personnel Committee has named Chris Olsen for this position. Chris was unable to attend the meeting.

**Treasurer**-Jennifer Phernetton: Expenses are a little high at the end of April mostly due to a \$25,000 check to WCWRP for the Planning Grant administration. Phernetton also gave an update on BF Fasteners and the Industrial park parcel owned by the Village. Closing date is set to happen before July 31, 2018. Budget preparations for 2019 will begin in the next month or two.

**Ambulance** – Todd Miller: Miller gave a brief financial report for Northland Ambulance. He also stated the new truck arrived April 30<sup>th</sup> and is getting graphics put on by Terry Siebenthal. Smelt fry was big success that served over 750 people. Office space is available to rent in the Luck complex.

**Public Works** – Hansford stated the Committee met on May 2 to discuss a customer billing issue, meter project loan, sewer department needs, and Water and Sewer Department financials. Jim Pearson also attended and explained road issues and the creation of a plan to repair and replace asphalt.

**Approval of Payment of Bills – Check #189211-189277:** Miller motioned to approve, Thomas second. Carried.

**Convene into Closed Session** pursuant to Wisconsin State Statute 19.85(1)(c) Compensation and Evaluation. Consideration of employment, promotion, compensation or performance evaluation of any public employee.

Harlander motion to convene closed session, Jorgenson second. Hansford-Yes, Thomas-Yes, Miller-Yes, Harlander- Yes, Jorgenson - Yes, Gustafson-Yes. Carried.

**Reconvene into Open Session.** Gustafson motioned to reconvene to open session, Miller second. Carried.

**Action Taken from Closed Session. None**

**Adjourn.** Miller motioned to adjourn at 8:56pm, Thomas second. Carried.

Jennifer Phernetton  
Village Treasurer