

## Village of Frederic Regular Meeting Minutes June 11, 2018

The Regular meeting of the Village Board was called to order at 7:06 pm by President Hansford.

**Roll Call:** George Hansford, Todd Miller, Julie Thomas, Bob Jorgenson, Brad Harlander and Allan Lahti present. Doug Gustafson arrived late.

**Consideration of Change to Noticed Agenda:** Hansford announced there was a last minute request to add Appointment of Library Board Member to the agenda and there was Board consensus to make this item 16a on the agenda.

**Approval of May 14 and May 24, 2018 Minutes:** Harlander motioned to approve May 14 minutes, second by Miller. Carried. Thomas motioned to approve May 24 minutes, second by Lahti. Carried.

**Public Comments:** Rebecca Erickson spoke regarding the water retention pond. She would have liked better communication and more opportunity for input from the residents directly affected. Mike Peterson was present to discuss cutting trees behind his house. He would have like better communication and is also asking the Board to relocate the access road to the pond. John Lysdahl stated he is feeling the impact of the construction. Brandon Ayd attended because he is interested in sidewalks on East side of Lake Avenue. He feels vehicle and pedestrian traffic are a concern to families that live on Lake Avenue and is in favor of the sidewalks. Sylvia Hansen stated she feels Lake Avenue does not need sidewalks. She reminded Board of past sidewalk removal due to maintenance issues and she would like to see increased signage around school for safety. Mary Ellen Bechtel stated she feels bad about trees being cut down and the sidewalk going in on Lake Avenue. She would have like more communication regarding project. Ginny Clausen was present because she is concerned with all the boulevard trees coming down for the sidewalks. Steve McLeod doesn't want to see trees removed and is not in favor of sidewalk on Lake Avenue. Lou Rieland was present to find out more information regarding the finishing/landscaping of the area around the storm water pond. She asked if there was a plan to develop Park and Spruce. Becky Peterson stated she would have liked advanced notice of the clearing done behind her house for the storm water pond and she questioned what safety measures would be taken around the pond. John Anderson spoke regarding sidewalk on Lake Avenue. He thinks the sidewalk is a great idea and he is happy that kids will have the opportunity of having a sidewalk to play on, he also stated he has often observed vehicles driving too fast on Lake Avenue. Tim Webb stated he is in favor of a sidewalk on Lake Avenue as it will be safer for pedestrians. He is also in favor of the storm water pond as it will help to keep sediment out of Coon Lake. Mark Rieland stated he is disappointed that the wooded area behind his house is gone and in the lack of communication regarding the project, he is interested to hear how the storm water pond area will be finished. Devin Moats stated he would have liked more communication regarding Birch Street boulevard trees being taken down and is not in favor of removing the trees.

**Safe Route to School – Josh Robinson:** Mr. Robinson gave history of safe routes to school program. Two key strategies that were presented: #1 It is important to remember that community that is safe for students to walk and bike to school is also a walkable and livable community for everyone. #2 The community is of a size that virtually all students who live within the village limits should be able to walk and bike to school and at one time the vast majority did so. William Johnson stated having a Safe Routes to School program scores points for school/municipalities when going after competitive grants.

**Approval of Sidewalk Plans and Project Discussion:** Mr. Evenson reviewed the project and stated the bids that came in were very competitive so there could be additions to the original project. At a special Board meeting held May 24 the Board discussed adding sidewalk to the area. There will be a 5' boulevard and a 5' sidewalk, well within the Village right of way. Lahti commented that many of the trees that will be removed are Ash trees and there is a very good chance that those trees would be affected by the Emerald Ash Borer. Lahti, who lives in the area, stated he is disappointed that he will lose trees from his property but feels the sidewalks are a better idea. Mr. Evenson also addressed some of the concerns that residents had regarding the access road to the storm water pond and the finishing of that area. The access road could be moved to the East and could come off of Birch Street. The finishing of the pond area will take place after all the construction is complete. At that time the slope will be improved and the area will be seeded. It may be possible to include plantings in the grant.

Hansford discussed the importance of sidewalks to join a community together and the problems that trees near the road and sidewalks can cause problems in sewers, curb/gutter and sidewalks. Hansford also apologized for lack of communication.

**Discuss/Approve Possible Deed or Sale of Village Parcel #126-00545-000 on United Way East:** Dr. Marek was present and explained that this parcel is part of his parking lot and it needs to be paved. He stated that if the Village was willing to deed the property over to him he would pay all recording fees. Miller motioned to transfer deed of 33 foot parcel #126-00545-000 to Dr. Marek, with Dr. Marek covering all fees, Thomas second. Carried.

**Frederic Family Days Permits and Licenses:** Mike Route, Chamber President, was present to discuss plans for Family Days. Harlander motioned to approve items a-f for Permits and Licenses: a) Family Days Events Committee b) Fireworks Display Permit c) Detour Permits – Kiddie Parade, Street Dance and Parade d) Exempt from Open Container Ordinance – Coon Lake Park 6/15-6/17 Street Dance 6/16 e) Temporary Beer License – Frederic Lions Club June 15-17 f) Temporary Beer License – Frederic Rural Fire June 17 g) Temporary Beer License – Frederic Arts, 310 Lake Ave June 15 – 17, *with the date amended for item f from June 17 to June 16*, Miller second. Carried.

**License Renewals for the period of July 1<sup>st</sup>, 2018 thru June 30<sup>th</sup>, 2019.** Harlander motioned to approve items a-d: a) Alcohol – Class A & B Beer and Liquor b) Cigarette c) Mobile Home Park d) Adventures Food Truck License, Thomas second. Carried.

**Discuss/Adopt Resolution 06-18 Compliance Maintenance Annual report (CMAR):** Mike Laqua was present to answer any questions on the CMAR report and stated things were going good at the sewer plant. Miller motioned to adopt resolution 06-18, Lahti second. Carried.

**Discuss /Approve Sewer Fund Amendment to Budget:** Phernetton explained there was about \$42,000 in funds that were included in the 2017 budget but not used. There have been events in 2018 within the sewer department that were not included in the 2018 budget. The sewer department proposes to move \$25,000 from 2017 funds to 2018 to cover these expenses. Phernetton spoke with auditor and the sewer department can legally do this transfer. Jorgenson motioned to amend the sewer fund budget to move \$25,000 from 2017 into the 2018 budget, Lahti second. Carried.

**Approve 2017 Consumer Confidence Report:** William Struck was present and explained that this report is a Safe Drinking Water report. The Village is well under all limits. Once approved the report will be published and posted. Miller motioned to approve the 2017 Consumer Confidence Report, Jorgenson second. Carried.

**Approve Water Department Policies:** Jen Phernetton went over the three policies being added for the water meter replacement. The policies were received from the vendor and they are standard. Lahti motioned to approve the three water department policies, Thomas second. Carried.

**Discuss/Approve Stop Signs on Linden at Peake Avenue:** Discussed the intersection at Linden Street and Peake Avenue. It is very hard to see cross traffic when traveling East on Linden Street. Board discussed possibility of making that intersection a 4 way stop. Miller motioned to install signs on Linden Street on the East and West sides of Peake Avenue, Jorgenson second. Carried. The Village will place a notice in the paper to alert residents that the sign will be added.

**Discuss/Approve Abatement of Property at 608 Wisconsin Avenue N:** Discussed information that was included in packet regarding the history of this property. Phernetton reported that the Village attorney suggested the Village hire a service to clean the property. Miller motioned to move ahead with hiring a contractor to clear property, Thomas second. Carried.

**Approval of Environmental Testing Expense on Industrial Parcel #126-00581-0000:** Discussed concerns that burning of homestead may have contaminated the soil. The environmental testing will cost about \$4,000. The funds could be provided by the Frederic Economic Development Group. Lahti stated it seems reasonable to request a Phase II test. Harlander motioned to approve the testing with the Frederic Economic Development fund to cover the cost, Lahti second. Carried.

**Appoint Library Board Member:** Miller motioned to approve appointment of Carey Lillehaug to the Library Board, Thomas second. Carried.

**Committee and Department Head Reports:**

**Public Works**-Kenneth Hackett: The Public Works Department has been busy. Hackett mentioned the high number of Ash trees in the Village and how much trouble trees close to a sidewalk can cause. They have been filling pot holes. Hackett mentioned that someone painted circles around many potholes and how this interferes with Diggers Hotline and the marking of sewer lines and other things that need to be done for utility work, etc. The part time summer help is working out good. The spot by the old fountain on Lake Avenue will be paved over. Line Painting in the Village will be completed at the work on the highway and the Birch/Park project are finished.

**Park Board**-Rebecca Harlander: Depot shelter roof and the painting of the kitchen shelters is complete. The new park caretakers are working out good. Ginny Clausen is working with donors on the Pickleball Court. There were 10 projects completed on Community Give Back Day. Ballfield fencing is complete and members of the Amish Community will build and paint benches by Family Days. There are three cycles of tree grants available and the Village is still able to go after one more grant.

**Library**-Kris Surbaugh: Kris Surbaugh was absent. Brad Harlander presented a Library handout. He also stated that the Library has started a bike loan program. They currently have two bikes that people can take out.

**Law Enforcement** – Chris Olson was absent.

**Treasurer**-Jennifer Phernetton: Transferred \$34,000 from the General fund to the Sewer Fund for a loan payment. There was a \$12,500 deposit for the Comprehensive Plan Grant, it is completed now. Department Heads received the first spreadsheet for the 2019 budget.

**Ambulance** – Todd Miller: No Meeting.

**Planning Committee** – No Meeting.

**Public Works** – No Meeting.

**Approval of Payment of Bills – Check #189280-189347:** Harlander motioned to approve, Miller second. Carried.

**Convene into Closed Session** pursuant to Wisconsin State Statute 19.85(1)(c) Compensation and Evaluation. Consideration of employment, promotion, compensation or performance evaluation of any public employee.

Lahti motioned to convene closed session, Thomas second. Hansford-Yes, Thomas-Yes, Miller-Yes, Harlander- Yes, Jorgenson - Yes, Gustafson-Yes, Lahti-Yes. Carried.

**Reconvene into Open Session:** Miller motioned to reconvene to open session, Lahti second. Carried.

**Action Taken from Closed Session:** Harlander motioned to approve creating and posting a help wanted ad for the vacant Chief of Police position.

**Adjourn.** Miller motioned to adjourn at 9:55pm, Gustafson second. Carried.

Janice Schott  
Village Clerk