

Village of Frederic Regular Meeting Minutes February 11, 2019

The Regular meeting of the Village Board was called to order at 7:00 pm by President Hansford.

Roll Call: George Hansford, Todd Miller, Julie Thomas, Brad Harlander, Allan Lahti, Bob Jorgenson and Doug Gustafson present.

Consideration of Change to Noticed Agenda: None

Approval of January 14th, 2019 Minutes: Lahti motioned to approve the January minutes, second by Harlander. Carried.

Public Comments: None.

Jillian Chell Library Trustee Appointment: Harlander motioned to approve appointment, second by Lahti. Carried.

Frederic Arts Application for Temporary Class B License – February 22, 2019: Miller motioned to approve application, second by Thomas.

CDBG Grant Application – Sewer Department: Dave Rasmussen, MSA, was present to explain the application process and recent changes to the grant. Rasmussen also informed the Board about the scoring process and said he feels like Frederic is in a good position to receive funding. Public Works Committee members discussed the needs that were covered in their meeting. Miller motioned to approve MSA go forward with the \$9,000 application process, Thomas second. Carried.

Committee and Department Head Reports:

Public Works-Bill Struck, Interim Director: They have been busy plowing snow. The public has been cooperating with parking which is very helpful. Variable Frequency Drives have been installed at the sewer plant. These drives help prolong the life of the blowers and save on energy. The new water meters allow the public works staff to check influent water temps which helps identify pipes that may freeze. They are also able to detect leaks. Struck is continuing to get bids on water tower work and the telemetry system.

Park Board-Rebecca Harlander: The Park Board met in February. Winter Activities are underway. The Trade River ski trail is in good condition and the latest snow helped the Coon Lake Trail. The hockey tournament was a success and skating has been good at the rink. The park board held an open public meeting in February. There was good discussion and suggestions. Also, volunteers signed up to help with the trails and parks. Community Give Back Day is being planned. There are currently 10 projects scheduled, including the boardwalks for the trail around the lake. Working on Tree City USA designation. Hansford thanked the businesses for donations to another successful Coon Lake Classic. He also commended public works and the volunteers that keep the park in such great shape.

Library-Kris Surbaugh: Reported that Polk County raised their appropriation to the library. Northland will be doing blood pressure checks at library once a month. The fire alarm system is up and running. Surbaugh handed out a recap of 2018 library statistics and the January 2019 statistics. She highlighted the number of children that story time reaches. In 2018 there were "179 sessions touching preschool lives 2,394 times". Surbaugh pointed out that although books are the item checked out most the circulation numbers for other items is also high. The chess club is off to a great start. There are 12-13 participants, mostly teenagers.

Law Enforcement – Tamara Larson: Larson thanked the Board for allowing her to attend New Chiefs Training and she gained a lot of knowledge. Larson handed out a letter to the Board outlining some items that have been or need to be addressed: An updated policy and procedures manual is needed. Intergovernmental agreements with neighboring agencies have been developed and need the Board President's signature. Larson developed a death notification form to be used in the event of an Officer Involved Death. The Uniform Crime Report (UCR) had not been done for over a year; Larson completed the report starting in September, when she began working, and submitted it to the FBI. The Department is in need of an additional larger vehicle and Larson asked the Board to discuss possibilities. Officer Ed Collins resigned from his position. Larson also stated the Department has been doing outreach with the elementary school, students will be making Valentines for elderly residents. K9 Droopey got his therapy vest.

Treasurer-Jennifer Phernetton: Office has been collecting property tax and through February 7th \$660,000 has been collected. Phernetton sent out 11 delinquent personal property tax statements. Village received notice from the DNR that no environmental action is necessary on the Industrial Park parcel and the case will be closed. Fees for determination will be covered the Frederic Development Corp. There are still a few bills outstanding for 2018 and the audit will begin sometime in March.

Ambulance Board Report – Todd Miller: There was a record 924 ambulance runs in 2018. Ambulance was out of service 546 hours in 2017, 122 hours in 2018 and only 8 hours in January 2019. Northland ambulance will ask members for a three year contract going forward that will include a statement that the levy will not increase more than \$1 per capita during that period. Jorgenson reported on the training that the staff is involved in.

Public Works – George Hansford: Met 1.23.19. Resolved a customer complaint. Met with Dave Rasmussen, MSA, regarding the CDBG grant process. Also discussed needs for water, sewer and street departments. Went over water/sewer financials and set up goals going forward.

Personnel and Finance – George Hansford: Met 1.22.19 and 1.31.19. Discussed employee issues.

Approval of Payment of Bills – Check #189839-189931: Miller motioned to approve, Thomas second. Carried.

Convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other business whenever competitive and/or bargaining reasons require a closed session and pursuant to Wisconsin State Statute 19.85(1)(c) Compensation and Evaluation - Consideration of employment, promotion, compensation or performance evaluation of any public employee.

Miller motioned to convene closed session, Thomas second. Hansford-Yes, Thomas-Yes, Miller-Yes, Harlander- Yes, Jorgenson - Yes, Lahti-Yes, Gustafson-Yes. Carried.

Reconvene into Open Session: Harlander motioned to reconvene to open session, Jorgenson second. Carried.

Action Taken from Closed Session: Lahti stated there is a Board consensus to get recommendations from the Public Safety and Public Works departments to move forward with available funds from sales of Village properties.

Adjourn. Thomas to adjourn at 8:35 pm, Jorgenson second. Carried.

Janice Schott
Village Clerk