

Village of Frederic Public Hearing and Regular Meeting Minutes August 14, 2017

The Regular meeting of the Village Board was called to order at 7:00 pm by President Hansford.

Roll Call: George Hansford, Brad Harlander, Todd Miller, Julie Thomas, Doug Gustafson, Allan Lahti, Rick Heltemes.

Consideration of Change to Noticed Agenda: None.

Consideration of Change to July 10, 2017 minutes: Harlander motioned to accept minutes, Miller second. Carried.

Public Comments: William Johnson reported on Polk County Tourism. A number of groups promoted our area at a tourism event. Johnson also asked about ADA polling place compliance and the possibility of a press release regarding the progress of the Comprehensive Plan for the Village.

Approve CDBG Grant Award. Dave Rasmussen, MSA, announced that the Village of Frederic was awarded a \$500,000 CDBG Grant for the Spruce Street/Park Avenue project. Harlander motioned to accept award, Heltemes second. Carried.

Adopt Procurement Policy – CDBG Grant. Dave Rasmussen explained the required procurement policy to comply with WI State Statutes. Harlander motioned to adopt Procurement Policy, Lahti second. Carried.

Discuss/Approve MSA Contract for CDBG-PF Administration. Dave Rasmussen explained Administration Contract with MSA and all the work and strings attached to receiving Grant money. Miller motioned to approve MSA contract for CDBG-PF Administration, Heltemes second. Carried.

Discuss/Approve MSA Contract for Engineering. Dave Rasmussen discussed the scope of work for project. MSA will design project and help through whole process. Gustafson motioned to approve MSA Contract for engineering, Miller second. Carried.

Approve Appointment of Virginia Bergstrom to Frederic Housing Authority Board. Harlander motioned to approve Virginia Bergstrom appointment, Heltemes second. Carried.

Approve Appointment of Brad Harlander to the Library Board. Lahti motioned to approve Brad Harlander appointment, Miller second. Carried. Harlander abstained from vote.

Approve Frederic Arts' Temporary Liquor License for 8.19.17. Harlander motioned to approve Temporary Liquor License, Heltemes second. Carried. Members from Frederic Arts were at meeting to promote upcoming Festival on 8.19.17. They have a lot of great things planned and hope for a good turnout. Also, discussed need to insulate the current Frederic Arts building which is owned by the Village. They will present to the Finance committee, as well.

Approve Park Board's New Shelter Reservation Sheet, Tourism and Donation Brochures. Harlander motioned to approve the presented material, Heltemes second. Carried.

Discuss/Approve Northland Municipal Ambulance Agreement for Purchase of new Ambulance. Agreement was discussed, the Board would like more information. Gustafson motioned to table decision until September meeting, Heltemes second. Carried.

Committee and Department Head Reports:

Public Works-Kenneth Hackett: Water samples are being collected. Speed limit signs and crosswalk signs have been ordered. Trees are being trimmed. Storm sewer behind Traditions needs repair.

Park Board-Rebecca Harlander: Park Board did a walkthrough of all park property and noted any maintenance that needed to be completed. Prelim budget is finished. Current year projects will be completed this fall. Park

Board is working on a Resident information flyer. They would like to thank Todd Miller and all the people involved with maintenance on the Gandy Dancer and the Ice Age Trail. Volunteers plan to work on the landscaping around the south entrance sign to Village.

Library-Marlene Nelson: Reported on all the fun events and foot traffic in the Library. There is a special event/book signing on August 28th. The book is "Forged in Blood" and covers a group of men from Wisconsin that fought in the Civil War. It was suggested that the Village Board hold their September meeting at the Library.

Law Enforcement-Officer Johnson: 30 events were handled in July. Citations were given for loud vehicles and letters were sent regarding inoperable vehicles and progress has been made.

Treasurer-Jennifer Phernetton: Absent.

Approval of Payment of Bills – Check #188620 – 188680: Harlander motioned to approve, Miller second. Carried.

Convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchase of public property, investing of public funds, conducting other business whenever competitive and/or bargaining reasons require a closed session.

Convene to closed session per State Statute 19.85(1)(c) Compensation and Evaluation. Consideration of employment, promotion, compensation or performance evaluation of any public employee.

Heltemes motion to convene closed session, Gustafson second. Thomas-Yes, Miller-Yes, Harlander-Yes, Lahti-Yes, Gustafson-Yes, Heltemes-Yes. Carried.

Reconvene into Open Session. Harlander motion to reconvene to open session, Heltemes second. Carried.

Action Taken from Closed Session. Harlander motioned to accept Steve and Janelle Meyer's offer of intent to purchase Village Hall building, Heltemes second. Carried. Harlander motioned to sign lease on Lawrence Tran property to take over September 1, 2017, Heltemes second. Carried.

Adjourn. Heltemes motioned to adjourn at 9:11 pm, Gustafson second. Carried.

Janice Schott
Village Clerk