

## Village of Frederic Public Hearing and Regular Meeting Minutes August 8, 2016

The Regular meeting of the Village Board was called to order at 7:01 pm by President Meyer.

Roll Call: Jim Meyer, Todd Miller, George Hansford, Doug Gustafson, Rick Heltemes, Maria Ammend present. Brad Harlander, absent.

**Convene Public Hearing:** Ammend motion to convene public hearing, Miller Second, Carried.

**Act on Planning Committee's Recommendation to Rezone Parcel 126-00276-0000:** Heltemes motioned to rezone property from R1 to R3, Ammend second. Carried.

**Close Public Hearing:** Miller motion to close Public Hearing, Heltemes Second, Carried.

**Consideration of Change to Noticed Agenda:** Add item 8.5 Adopt Employee Handbook Changes

**Consideration of Change to July 11, 2016 minutes:** Miller motion to accept minutes, Hansford second. Carried.

**Public Comments:** None

### **Committee and Department Head Reports:**

**Public Works**-Kenneth Hackett, absent. Struck reported for Public Works. Equipment sales done and it was a huge success. Lake Avenue Repair was done incorrectly many years ago. They are getting a quote to repair (also fountain, storm drain and some catch basins. The sidewalk will be replaced by the 4 way stop done in the next month. Tree Trimming will be completed on Lake Avenue from the fountain to the school and on Hope Road from Wisconsin Avenue to Pleasant Avenue in the next month. Polk County Highway Department would like to have a Salt Shed in Frederic. Polk County, Frederic, West Sweden and State Hwy Department there will be a meeting to discuss needs.

**Park Board**-William Johnson: Frederic received a gift from Youth Sports Unlimited for a few pieces of new playground equipment at Coon Lake Park. A group of campers from the Conservation Corp in Grantsburg worked on clearing the North side of Coon Lake. It looks great! Rebecca Harlander will be meeting with a company to discuss options for the fountain. Roof replacement on the Park Shelters will be part of the 2017 budget. Miller asked about trees cut down at the end of Birch street that are laying across the trail. Johnson stated he was not aware of that and would look into it.

**Library**-Eric Green: Summer Reading is complete. 16 adults and 37 kids participated. The Library website is being redeveloped and will launch in the next week or two. They have adult coloring coming up Aug 23<sup>rd</sup> and a local author visiting August 26. The Teen Robotics program is also coming up in the Fall.

**Law Enforcement**-Officer Johnson: Typical July.

**Treasurer**-Jennifer Phernetton: Went over Financials. Budget season is beginning. A calendar has been set and budgets will worked on in August and the Finance Committee will meet in September. Equipment sales were successful, total sales = \$24,437.08.

**Approve Changes to Employee Handbook:** Personnel Committee met 7.26.16 with employees and discussed handbook. A list of proposed changes was presented. Ammend made a motion to Approve Changes to the Handbook, Miller second. Carried.

**Approve Sub-Committee for Equipment Sharing with Luck:** Committee wanted to meet with committee from Luck to discuss Equipment Sharing and create a written plan. Committee will be: Bill Struck, Todd Miller and Doug Gustafson. Ammend motioned to approve the Sub-Committee, Heltemes second. Carried.

**Appointment of Trustees to Library Board:** Trustees presented for Appointment are Lory Gustafson and David Ammend. Hansford motioned to approve appointment, Heltemes second. Carried.

**Discuss Time Clock:** Personnel Committee would like employees to punch in. The IT specialist was asked and he suggested ONTHECLOCK.COM. Ammend motioned to approve trial run on the time clock for two months and then revisit, Gustafson second. Carried.

**Approval of Payment of Bills – Check #187645 – 187705:** Ammend motion to approve, Hansford second. Carried.

**Closed Session:** Motion by Ammend to convene to closed session, Miller second.

**Roll Call:** Jim Meyer, Todd Miller, Rick Heltemes, George Hansford, Doug Gustafson, Maria Ammend. Brad Harlander absent.

**Convene to closed session as per State Statute 19.85 (1)(c) Compensation and Evaluation. Consideration of employment, promotion, compensation or performance evaluation of any public employee.**

Miller motion to reconvene to open session, Ammend second. Carried.

**Action Taken from Closed session:** None

**Board Member Comments:** None

Amend motion to adjourn at 8:55 pm, Gustafson second. Carried.

Janice Schott - Amended  
Village Clerk