

## Village of Frederic Public Hearing and Regular Meeting Minutes April 10, 2017

The Regular meeting of the Village Board was called to order at 7:00 pm by President Meyer.

Roll Call: Jim Meyer, Brad Harlander, Todd Miller, George Hansford, Rick Heltemes Present. Doug Gustafson and Maria Ammend Absent.

**Consideration of Change to Noticed Agenda:** President Meyer informed the Board of an application by Frederic Arts for a Temporary Class B License and suggested inserting it before the Committee Reports. Hansford motioned to add agenda item, Heltemes Second. Carried.

**Consideration of Change to March 13th, 2017 minutes:** Harlander motioned to accept minutes, Miller second. Carried.

### **Convene Public Hearing**

**Open Public Hearing to Consider Proposed Application for Community Development Block Grant – Public Facilities Program (CDBG-PF) Funds.** President Meyer opened and turned hearing over to Dave Rasmussen, MSA.

**Identification of Total Potential Funds:** Maximum award for Public Facilities Grant is \$500,000 or 50% of project cost.

**Eligible CDBG Activities:** There are five eligible activities, they include: 1. Revolving Loan Fund 2. Planning 3. Public Facilities Improvements 4. Economic Development (works with businesses) 5. Public Facilities for Economic Development.

**Presentation of Identified Community Development Needs:** Dave Rasmussen discussed the needs for Village.

**Identification of any Community Development Needs by Public:** None

**Presentation of Activities Proposed for CDBG Application, Including Potential Residential Displacement:** No one will be displaced because of this plan, it will not negatively affect the general public.

**Citizen Input Regarding Proposed and other CDBG Activities:** William Johnson, resident, discussed the Safe Routes to School grant and encouraged the Village to consider that when making decisions on project.

### **Close the Public Hearing**

**Public Comments:** None

**Discuss Raska Sewer Land Proposal:** President Meyer recapped the Planning Committee recommendation to accept the Raska Sewer Service proposal to purchase 2 lots adjacent to property they own in Industrial Park. Keith Raska from Raska Sewer Service and Bryan Raddatz from F.B. Contractors, Inc. were on hand to answer any questions. Hansford asked about a possible timeline of project. Raddatz stated they would like to get started as soon as possible. Meyer stated the final decision would be discussed in closed session.

**Discuss/Adopt Resolution 0410-17-5 Revised Citizen Participation Plan.** Harlander motion to adopt, Miller Second. Carried.

**Discuss/Adopt Resolution 0410-17-6 Committing Matching Funds.** Rasmussen stated the amount of matching funds can be changed after award of grant. Harlander motioned to adopt, Heltemes second.

**Discuss/Adopt Resolution 0410-17-7 Authorize Submission of CDBG Grant.** Harlander motion to adopt, Hansford second. Carried.

**Adopt Resolution 0410-17 Mobile Vehicle Vendor License.** Harlander stated he would like to see more research on fees at a later date. Miller motion to adopt Resolution 0410-17, Heltemes second. Heltemes-Yes, Miller-Yes, Harlander-Yes, Hansford-Yes. Carried.

**Approve Mobile Vehicle Vendor License.** Heltemes motion to Approve, Hansford second. Carried.

**Approve Signature Card Change at Bank.** Board discussed election results and the need to remove Jim Meyer and add George Hansford and Brad Harlander. Heltemes motioned to approve removing James Meyer and adding George Hansford in replacement and adding Brad Harlander as an alternate, Miller second. Carried.

**Discuss Frederic Development's Proposal.** President Meyer discussed a meeting he and Jennifer Phernetton attended regarding land currently owned by Frederic Development. Frederic Development would like to turn that land over to the Village. Heltemes motioned to approve the Village acquiring back the lots, at no cost to Village, pursuant to lot identification, Hansford second. Carried.

**Adopt Resolution 0410-17-1 Updating Ordinance Chapter 4.** Harlander motion to adopt Resolution 0410-17-1, Hansford second. Heltemes-Yes, Miller-Yes, Harlander-Yes, Hansford-Yes. Carried.

**Adopt Resolution 0410-17-2 Updating Ordinance Chapter 5.** Harlander motion to adopt Resolution 0410-17-2, Miller second. Heltemes-Yes, Miller-Yes, Harlander-Yes, Hansford-Yes. Carried.

**Adopt Resolution 0410-17-3 Updating Ordinance Chapter 6.** Harlander motion to adopt Resolution 0410-17-3, Heltemes second. Heltemes-Yes, Miller-Yes, Harlander-Yes, Hansford-Yes. Carried.

**Adopt Resolution 0410-17-4 Updating Ordinance Chapter 7.** Heltemes motion to adopt Resolution 0410-17-4, Miller second. Heltemes-Yes, Miller-Yes, Harlander-Yes, Hansford-Yes. Carried.

**Open Depot Roof Bids.** Three bids were received and opened. Discussion will take place in closed session.

**Approve Frederic Arts Application for a Temporary Class B License.** Request for May 6, 2017 for Earth Arts Tour. Harlander motioned to approve, Hansford second. Carried.

#### **Committee and Department Head Reports:**

**Public Works**-Kenneth Hackett: There is a leak in the alley behind Traditions. Locate has been called and it will be repaired. Heltemes asked about repair of Lake Avenue by the fountain. Hackett stated he will work on it. Hackett also stated he has someone coming to look at the washout on Birch Street for repair.

**Park Board**-William Johnson: Park Board would like to thank Richard Kohout for his volunteer work at Coon Lake Park, it is very much appreciated. Rebecca Harlander is working on coordinating Community Give Back Day, there will be about 80 students participating. Heltemes talked about Historic Signs in St. Croix Falls and maple syrup collection in Luck. Johnson said projects need to be championed. Johnson also reported on the Safe Routes to School Committee. The VIP Manufacturing program will be making signs to add on the North and West Entrance signs to the Village.

**Library**-Marlene Nelson: Nelson reported on the many clubs and events that the Library offers. They offer an after school event every Thursday. They plan to show Fantastic Beasts on April 18<sup>th</sup>, as there is no school that day. The Summer Reading program is being planned!

**Law Enforcement**-Chief Johnson: There were 28 events in March. Attended a Criminal Profiling Class. Will attend a Show of Force Training in June. Spring is here Johnson asked for help looking for residences that have

unregistered vehicles. Reminder about house numbers. Heltemes asked about traffic problems on Ash Street. Johnson stated he has been patrolling more. Hansford asked about getting the speed trailer from Polk County for speed control. Miller asked about the return of parking tickets. Johnson explained that the tickets were given in error before a warning was given. Money was returned and the tickets will be considered a warnings.

**Treasurer**-Jennifer Phernetton: 25% of the year is complete and we are at 19% for expenditures. She has been working on collecting delinquent personal property tax and has had success. There are 7 accounts she is still working on. Phernetton presented Jim Meyer with a thank you card from the staff and Board for his service as Village President. Meyer thanked the Board and staff for a great term!

**Approval of Payment of Bills – Check #188360 – 188429:** Harlander motioned to approve, Miller second. Carried.

**Convene into Closed Session** pursuant to Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other business whenever competitive and/or bargaining reasons require a closed session. Miller motion to convene closed session, Heltemes second. Heltemes-Yes, Miller-Yes, Harlander-Yes, Hansford-Yes. Carried.

**Reconvene into Open Session.** Heltemes motion to reconvene to open session, Hansford second. Carried.

**Action Taken from Closed Session.** Hansford motioned to award Depot roof project to Structural Builders and Director of Public Works will assume responsibility of this project, Harlander second. Carried.

Miller motioned to sell to Raska Sewer Service, for \$250 per lot, the two adjacent lots (including vacated alley) to currently owned lots with the stipulation of a 20 ft. easement over sewer line and a project complete by date of 12.31.18.

**Adjourn.** Miller motioned to adjourn at 9:16pm, Heltemes second. Carried.

Janice Schott  
Village Clerk